



# West Winch Primary School

## Positive Behaviour Policy 2026

### The West Winch Way

In consultation with all school staff and all children via the School Council and assemblies, a set of Whole School Promises have been formulated:

- I promise to be kind and respectful.
- I promise to help create a positive and supportive environment, where we have the freedom to act, think and be heard.
- I promise to make the most of the opportunities I am given.
- I promise to be ready to learn.
- I promise to be 10% braver.

The goal of these promises is to have a fair and consistent approach to establishing a safe, orderly, positive classroom environment in which adults can teach and children can learn.

### Introduction

This policy aims to further improve the behaviour of the children at West Winch Primary School and maintain the children's behaviour at a high level by putting the main emphasis on rewarding good behaviour. This will help to ensure that the children are happy at school and that the maximum amount of learning takes place during their time at school. Different rewards and sanctions will apply to take account of the age of the children.

### Philosophy

West Winch Primary School seeks to encourage good behaviour and self-discipline in order to achieve a high quality of education for all children. We believe that parents and staff working together in partnership can achieve this. Our main aim is to encourage good behaviour through rewards and praise. Sanctions are in place to discourage poor behaviour. So that everyone is aware of what is expected of them, the school has formulated a set of responsibilities for children, staff, parents and Governors.

### Child Responsibilities:

- To follow The West Winch Way Promise.

**Staff Responsibilities:**

- To be a good role model.
- To treat all children fairly and with respect.
- To raise children's self esteem and develop their full potential.
- To provide a challenging, interesting and relevant curriculum.
- To create a safe and pleasant environment, physically and emotionally.
- To remind children The West Winch Way expectations and sanctions clearly and consistently.
- To form a good relationship with parents so that all children can see that the key adults in their lives share a common aim.
- To recognise that each child is an individual, and to be aware of their needs.
- To offer a framework for social education.

**Parent/Carer Responsibilities:**

- To make children aware of appropriate behaviour in all situations.
- To encourage independence and self-discipline.
- To make sure that their children arrive and are collected on time.
- To ensure their children have the appropriate equipment for use in school and wear the correct clothing for the weather conditions.
- To get their children to bed at a reasonable time so that they are fresh for school the next day.
- To show an interest in all that their child does at school.
- To foster good relationships with the school.
- To support the school in the implementation of this policy.
- To offer a framework for social education.

**Governor Responsibilities:**

- To support the partnership between home and school.
- To monitor and evaluate the implementation of this policy.

**School Rewards**

To show that the school values good behaviour, the children will be rewarded as follows:

- Each class has a 'Golden Pot'. This is an opportunity for the children to win a prize at the end of each week. All children's names start on the green card and move their name (first to silver and then gold) each time they are complimented for showing The West Winch Way. Once on the gold card, their names are put into the golden pot ready for a draw at the end of each week.
- Each day, a Pupil Of The Day is chosen and compliments are given to that child.
- For excellent work or dedication to a task, children will have their name recorded on the Golden Book list and receive a certificate in the weekly Golden Assembly.
- The 'Blue Sparkly Book' is used to celebrate a wide range of achievement at home, such as sports, awards and crafts.
- A special 'Sports Star' award is also given to one child in each class on a weekly basis to support and promote our extensive PE curriculum.
- Chance cards are available to all members of staff and are given to children who show helpfulness, courtesy and good manners. Children who receive chance cards are entered into a termly draw and winners receive a prize.

## Lunchtime Rewards

On a daily basis, the mealtime supervisors will award stickers (for eating all their food) or MSA Chance Cards (for kind and helpful behaviour) to children in the dining hall. An emphasis will be placed on good behaviour and manners whilst eating their lunch.

## Sanctions

For children who misbehave during the day (and then continue to misbehave), the following course of action will be taken:

1. After the first breach of the school promises, the pupil will receive an initial warning.
2. After the second breach of the school promises, the pupil's initials or name is written on the board.
3. After the third breach of the school promises, time will be taken from their own playtime or lunchtime. This will be recorded via Bromcom.
4. After the fourth breach of the school promises, 10 minutes 'time out' will be taken in the classroom of the Deputy Headteacher or a senior member of staff.
5. After the fifth breach of the school promises, the pupil will be sent to the Headteacher (or Deputy Headteacher if the Headteacher is unavailable) for a verbal warning. This will be recorded via Bromcom and the child's parents will be informed of their child's behaviour in a face to face meeting.

When on a trip, the pupil will be given 2 verbal warnings and time will be taken from their playtime the following day. If a 4<sup>th</sup> breach of the promises occurs, the child will be sent to the head teacher or deputy head teacher on return to school or the following day.

Children are able to earn their lost playtime back within a lesson by making the right choices and following the school promises.

Each day is always classed as a 'new beginning' for each child and often sticker charts and other incentives chosen by the class teacher may be used in an attempt to prevent the repetition of similar behaviour. Our policy also allows for reasonable adjustments for SEND children, such as an extra verbal warning before loss of break/lunch time.

## Challenging Behaviour

Cases of **serious** or **persistent** misbehaviour will not be tolerated at West Winch Primary School and a pupil will lose the right to proceed through the above consequences. The pupil will be removed from the classroom situation and sent straight to the Headteacher (or Deputy Headteacher if the Headteacher is unavailable).

A decision will be taken by the Headteacher/Deputy Headteacher when a child's behaviour:

1. Is not compatible with the provision for the effective education of other children with whom the child in question is being educated.
2. Involves serious, actual or threatened violence against another pupil or member of staff.
3. Puts themselves, other pupils, members of staff or the wider community at risk of harm or injury.

In such cases, the parents will be informed and a decision whether to exclude or permanently exclude the child will be taken (as detailed in Stage 4 below).

### **Persistent Misbehaviour**

In the case that a pupil's attitude and behaviour is not appropriate and there is persistent inappropriate behaviour the following stages will be followed:

#### **Stage 1**

The class teacher will talk to the pupil and make them aware that their behaviour is inappropriate. The Headteacher will record these concerns and information on Bromcom.

#### **Stage 2**

The child's parents will be told of the concerns about their child's persistent inappropriate behaviour in a face to face meeting and discussions with them will begin to take place. It is expected at this stage that parents will begin to support their child's behaviour modification. All communications will be recorded via Bromcom.

#### **Stage 3**

If considered appropriate, outside agencies will be involved such as Educational Psychologists and the Short Stay School for Norfolk.

#### **Stage 4**

There may be times when all the support given does not work, and having tried every practicable means of managing a pupil's behaviour, the individual pupil's behaviour is so badly disruptive they have to be excluded from the school. This decision will be taken by the Headteacher (or Deputy Headteacher if the Headteacher is unavailable) with the support of the Chair of the Governing Body (who will also receive any relevant exclusion paperwork). This is an extreme measure and the decision will not be taken lightly. The safety of other adults and children, along with the quality of education provided (for all concerned) will be the deciding factors in this decision.

Positive Behaviour Policy Adopted: Autumn 2026

Positive Behaviour Policy Review: Autumn 2027



Heather Habbin - Chair of Governing Body